

6.x. Student Appeals

Subject	Students	Effective From	Sep - 2011
Policy #	6.x.	Latest Revision	Dec - 2025
Title of the Policy	Student Appeals	Next Review	Dec - 2026
Responsible Entity	Student Appeals Standing Committee	Policy Pages	2
Definitions	AAU: Al Ain University. Student Appeal Committee: a committee formed at the beginning of each academic year by the Dean's Council to consider the appeals submitted by students.		
Purpose	The mission of the Student Appeals Committee is to consider the appeals submitted by students that reflect objection to a disciplinary decision applied by the Student Discipline Committee.		
Scope	Al Ain University students.		
Statement	Providing a fair and transparent process for students to address appeals related to non-academic matters.		
Procedures	The following procedures must be followed when a student appeals a disciplinary decision: 1. The student submits the appeal to the University President within 15 days from the date on which the concerned student is informed of the Student Discipline Committee's decision. 2. The University President refers the appeal request to the Appeal Committee to take the necessary action. 3. The Chairperson of the Appeals Committee invites the Committee members to meet to consider the appeal referenced to. 4. The Chairperson summons the student (the appellant) to appear before the Committee in order to present his/her statement regarding the matter attributed to him/her. The student and the Chairperson sign the written meeting minutes. 5. The student has the right to present to the Appeals Committee all facts and information he/she deems relevant to the matter of the incident, to submit any evidence and documents in his/her possession, and to request that witnesses whose testimony he/she believes may contribute to revealing the truth be heard. The Committee is obligated to consider all submissions made by the student objectively and impartially, and to enable him/her to present his/her defense fully before issuing any decision, thus ensuring the guarantees of a fair hearing and the integrity of the procedures. 6. The Students' Appeal Committee has the right to ask for the testimony of any person seen to be of use to the investigation.		

	7. The Appeals Committee meets to discuss and decide on the appeal referred to in light of all the documents in its possession; a report is then written and signed by all Committee members. 8. The Committee issues its recommendation as seen appropriate through voting. 9. The Chairperson submits the recommendations to the President of the University, along with all documents adopted by the Committee in its recommendations. 10. The Deans Council takes the final decision, whether to approve or reject the Committee's recommendations. 11. The final decision is forwarded to all AAU entities to act accordingly; and a copy is kept in the student's file.
Recent Changes	December 2024: Step 5 revised (In line with the QAA recommendation): ✓ The original Step 5 — which granted the student the right to call witnesses — has been expanded to also explicitly guarantee the student's right to present all relevant facts, evidence, and documents; to require the Committee to consider all submissions objectively and impartially; to ensure the student may present a full defense before any decision is issued; and to affirm the fair hearing and procedural integrity guarantees. Gender-neutral language (he/she, him/her) applied consistently throughout. ✓ Minor phrasing improvement applied to Step 4 for clarity.